WI HIGH SCHOOL BOWLING CLUB (WI HSBC)

Policies & Procedures as of 9/8/2020

SECTION 1 – GENERAL

		Page
1.	School Classification	1.2
2.	USBC Rule 400	1.2
3.	District Responsibilities	1.2
4.	Policies and Procedures Amendment	1.3
5.	Coaches	1.3
6.	Protests/Grievance Procedure	1.4
7.	Student Eligibility	1.4
8.	District Competition Structure & Rules	1.5
9.	Practice	1.6
10.	Uniforms	1.7
11.	Transportation	1.7
12.	Co-operative Team Rules	1.8

SECTION 2 – STATE CHAMPIONSHIPS TOURNAMENT 2.1

ADDENDUM A: Code of Conduct
ADDENDUM B: List of Forms on Bowlwi.com
ADDENDUM C: District Officers Job Descriptions

Note:

The HSBC recommends that each District adjust their policies and procedures with any Covid related requirements of municipal or county governments and any host center within their district relative to conduct of players and coaches during practice or competition.

1. SCHOOL CLASSIFICATION

Competition in bowling will be held for all participating high schools, grades 9^{th} – 12^{th}. Where applicable, the Wisconsin High School Bowling Club (WI HSBC) shall abide by United States Bowling Congress (USBC Youth) and Wisconsin Interscholastic Athletic Association (WIAA) eligibility rules. It is strongly recommended that each coach certify their team with USBC through the bowl.com website, www.bowl.com/highschool/index.jsp. Registration for each team must be completed annually.

2. THE WISCONSIN HIGH SCHOOL BOWLING CLUB WILL FOLLOW USBC RULE 400

A. Members may not bowl, substitute or pace in any bowling activity which offers any of the following as prizes:
   1. Cash or bonds
   2. Merchandise exceeding $500 in value

B. Students may bowl in singles competitions (including side competitions/brackets) offering such prizes, provided, prior to bowling:
   1. The competition agrees to award the student's prize in the form of a scholarship, or
   2. The student signs a form waiving his/her rights to any prize in violation of this rule

It should be noted that the student may not bowl in team-based adult competitions, including as a pacer or substitute.

Any student deemed in violation of this rule is subject to disciplinary action including the potential loss of membership. If student is a first time offender, they must follow USBC guidelines for reinstatement. Student must file a letter stating the violation and the reason. Student must make restitution of any monies won. Finally, student must state their desire to be reinstated. If student has been suspended by the USBC, student must first be reinstated before student is eligible for reinstatement into the WI HSBC. First time offenders must serve a (minimum) one-match penalty. Repeat offenders will not be reinstated. Please go to bowl.com/rules for a complete review and commonly asked question concerning rule 400.

3. DISTRICT RESPONSIBILITIES

A. Beginning in the 2020-21 season each district will be required to have the following administrative positions: District Coordinator, President, Vice President and Treasurer. Positions may not be combined. (Description for each position in Addendum C). Each Individual must be approved through the USBC Registered Volunteer Program (RVP) and wear their ID lanyards at all WI HSBC activities, including practices, district matches and the WI HSBC State Championships Tournament. All RVP holders must complete the full RVP process when their current RVP credential expires and comply with SafeSport requirements to retain their RVP status.

B. District specific policies and procedures must be submitted to BCAW prior to October 1^{st} of the bowling season for approval. In an effort to standardize competition throughout the WI HSBC, the BCAW HSBC Committee will be restrictive in terms of district policies that deviate from the WI HSBC Policies & Procedures. In the absence of district specific policies and procedures, districts must follow the WIHSBC Policies & Procedures without exception.

C. Teams will remain in the same host center and district each year unless the BCAW HSBC Committee approves a move. If the team has reason to move centers, its representative must first petition the host center with the request to move along with reasons. If that center agrees, that proprietor and the new proprietor sign a transfer form. If the original host proprietor does not consent, the District Coordinator must arrange a meeting within two weeks. He/she will attend with a member of the BCAW HSBC Committee, the District Coordinator, the host proprietor and the school representative to hear the reasons for the move and make a decision.

D. The BCAW HSBC Committee reserves the right to dictate realignment of districts. The BCAW Executive Director will work with the District Coordinators in areas seeking realignment. All realignments are subject to review and approval of request for realignment.

E. District schedules are priority. Invitational tournaments, non-district matches may be scheduled. It will be up to the coaches and/or tournament directors to schedule these events subject to lineage fees and lane availability with hosting centers. Invitational tournaments may be USBC certified and award scholarships and/or USBC awards. Any such event conducted outside the official WI HSBC may not use the WI HSBC logo in any way to promote or designate it as a WI HSBC event.

F. District Coordinators shall do their best to schedule all matches in centers that have a team that practices out of that center.

G. All team rosters must be on the WI HSBC website one week prior to the start of the district's bowling season. If the team rosters are not on the website the team and individuals may be ineligible to compete at the WI State Championships Tournament.

H. As established by the BCAW Board of Directors all high school teams including JV teams will pay a registration fee of $50 per team that bowl at a BCAW member center. High school teams who bowl at a non BCAW member center will pay a registration fee of $75 per team. BCAW will invoice all districts for teams based on the teams entered on the WI HSBC website at the start of district competition. Payment is by check made payable to BCAW for all registered teams. Payment is due within two weeks of the invoice date. BCAW will not accept payment by check from individual schools, teams and/or bowling centers.

4. POLICY & PROCEDURE AMENDMENTS

All HSBC policy and procedure changes brought before the BCAW HSBC Committee prior to June 1 will be reviewed for consideration with final decisions being effective for the following HSBC bowling season. (Form on WIHSBC website.)

5. COACHES

A. Depending upon the status, host bowling center and/or high school must approve coaches before they are eligible.

B. All head coaches must have attained the age of 21.

C. Anyone currently suspended by the USBC is not eligible to coach a WI HSBC team.

D. All coaches must be approved by the USBC RVP program and wear their ID lanyards at all practices, matches and the WI HSBC State Championships Tournament. An exception is granted to school personnel who have an official school ID, where a background check has been performed. Anyone discovered not wearing their RVP credential or acceptable school issued ID will not be allowed to be in the students' area. All RVP holders must complete the full RVP process when their current RVP credential expires and comply with SafeSport requirements to retain their RVP status.

E. Coaches and others officially connected with the team may not consume alcohol immediately prior to or during competition/practices. Smoking, or use of other tobacco products, is limited to outside before or after, but not during competition/practices. Coaches convicted of any felony charge will not be allowed to coach.

F. It is the responsibility of the school's head coach to ensure all students meet their school's eligibility requirements for athletic completion and that they attend the school they are representing.

G. It shall be the head coach's responsibility to verify their students continued academic eligibility at the end of each grade period. (Refer to Section 7 Eligibility). All students advancing to the 2021 WI HSBC State Championships Tournament must be grade eligible as of February 16, 2021 in order to compete in singles or team competition.

H. Schools that bowl ineligible students shall forfeit all matches in which the ineligible student competed from the date is documented that the student was determined ineligible.

I. If a student transfers to another school during the high school bowling season, he or she can begin district play immediately if both schools' representatives and coaches sign a form allowing the transfer. If either school or coach objects, the BCAW HSBC Committee shall review the information and make the final decision.

J. Coaches allowed in the settee area: A maximum of two coaches are allowed in the bowling settee area during all matches. Coaches must be in uniform and be wearing their USBC RVP Badge or official school issued ID that meets with 5D above. A scorekeeper is considered a coach if in the settee area.

K. It shall be the responsibility of the coaches to collect the signed Conduct/Waiver & Travel Authorization Form and submit it to the District Coordinator prior to the established deadline(s). These forms should be collected prior to allowing students to practice.

6. PROTESTS/GRIEVENCES PROCEDURE

The head coach, as a representative of the school bowling club/team, must file a written protest within 48 hours after the match or series in which the infraction occurred with the District Coordinator. The District Coordinator shall have 72 hours to issue a decision on the protest in writing. If no protest is filed within 48 hours, scores shall stand as bowled.

The District Coordinator's decision can be appealed in writing within 48 hours to BCAW HSBC Committee. The committee will review the appeal and issue a final decision.

A. The BCAW HSBC Committee is a standing committee as per the BCAW bylaws. The five person committee shall be comprised of four BCAW member proprietors appointed by the BCAW President, who are actively involved in high school bowling, plus the BCAW Executive Director or their staff designee. In cases where a member of the BCAW HSBC Committee is from a district involved in the protest/grievance, the member will abstain from voting on the issue. The current members are: Peter Riopelle (Chair), Steve Cieslewicz, Chuck Torosian, Dick Zierke and Yvonne Bennett.

B. There is no time limit to file a protest concerning any student's academic eligibility.

C. Any situation arising which is not covered by the WI HSBC Policies & Procedures, shall be governed by the BCAW HSBC Committee with advisory from USBC Rules, USBC High School Guide and/or WIAA Official Handbook.

7. STUDENT ELIGIBILITY

A. To bowl on a varsity team, all students must be in the 9th through 12th grade. JV teams may add no more than two 7th or 8th graders. Under no circumstances may 7th or 8th grader bowl on varsity. Students are eligible for four years of high school bowling at the varsity level. High School (9th through 12th grade) students on JV teams are eligible to participate in the singles event at WI HSBC State Championships Tournament as long as they meet all eligibility requirements.

B. Students must maintain a 2.0 grade point average (GPA) on a quarterly basis. Failure to maintain a 2.0 GPA will render the student ineligible until they have written proof from the school the student has regained a 2.0 GPA and is eligible. Students may participate in practice, but may not participate in games or matches until the student maintains a 2.0 GPA. If the high school recognizes bowling as a varsity or club sport, the students must abide by the school's eligibility rule, if more restrictive, to be able to compete on the bowling team.

C. Midterm graduates are eligible if they complete their senior high school curriculum prior to June of their senior year. All students are subject to their school's policy for athletic participation and discipline. Students may not be 20 years of age before August 1, 2020.

1. Home schooled or on-line high school students
   a. Students participating in home school or online education program are eligible for a varsity or JV team with proof of the high school for which the student would attend based on residency requirements for that high school. Co-op forms are no longer required for these students.
   b. A completed home school or on-line education residency form must be sent to BCAW office, two weeks prior to start of district competition.

8. DISTRICT COMPETITION STRUCTURE & RULES

A. Each individual school shall be limited to fielding one boys/coed varsity team one girls' varsity team and unrestricted number of junior varsity teams.

B. District competition is permitted November 1, 2020 – February 14, 2021. Practice may begin no earlier than 30 days prior to the official start of district competition. District Coordinators must advise the BCAW office of their scheduled playing season at least one week prior to the start of district competition.

C. Team Structure

1. A legal team consists of five to ten students from one school or an approved co-op. Up to ten players may be on each roster and are allowed in the bowling area.
2. A legal lineup consists of three students.
3. Girls will be allowed to bowl on the boys' team ONLY if their school does not have a girls' team. If a school has six girls trying out for a team, you must form a girls' team.
4. If a student or team is ineligible to bowl, the team or student cannot compete at any level of the district competition or WI HSBC State Championships Tournament.
5. Team name shall be the name of the high school or schools in the case of a co-op or the name of the city or cities if not recognized by the high school.
6. If a varsity team has a sub from another school (not approved as a co-op), the team forfeits the match but the individuals' scores count toward fill percentage.

D. Point System

1. A match point system shall be used to determine conference standing. All bowling will be done on a scratch basis. District wide exception must be submitted to BCAW office for review and approval.
2. Districts must schedule and teams bowl nine baker game matches, with the winner of five or more games receiving one point.
3. Each district must have each team bowl a minimum of ten matches. (Waived for 2020-21)

E. Playing Format

1. A team is expected to present a legal lineup on the lanes at the scheduled time.
2. Students will receive ten minutes practice on their scheduled lanes before competition.
3. Teams will bowl open play format alternating lanes every other game.
4. Absentee: If less than a full lineup and no subs are available, that team shall select the lineup order where they will receive a zero for the score of the vacant position(s).
5. Forfeits: A team which forfeits will lose all points for that match. When a match is declared forfeited, the team that is present must bowl as if the match was actually contested, and all scores will count toward team average and individual fill percentage.
6. Byes: Teams bowling a bye team must bowl within 10 pins of their current team average to win each game. A team must win 5 games to win the match.
7. Ties: Teams that tie for a game are awarded one-half point. To win a match, a team must win more than 50% of the points. Tie matches will be a five frame roll-off using frames 6-10.
8. Strike and fill percentages will be established the first session that a student participates. The 10th frame only counts as a single frame (11 & 12 do not count toward fill percentage).
9. Substitutes: A legal lineup consists of five students with unlimited alternates within the roster of ten. JV students in 9th through 12th grade can be brought up to varsity team to fill a team lineup for a week. Roster may change weekly. A coach may remove a student during a game and put in an alternate. Once that student has been substituted they may not be re-entered during that game. However they may be re-entered during the next baker game.

a. Substitute in mid frame: First student is credited for the open or fill of frame.

b. Substitutions: You must notify the coach of the opposing team when substituting mid-frame or game. If notification is not made, a zero will be entered for that frame. The original student will go back in for the 2nd frame of that game for that position if the substitution was not properly done.

10. Conduct of Coaches and Students (Students must abide by their school district athletic code) and the WI HSBC Athletic Code of Conduct.

a. No coach, student or other person officially connected with the team shall be permitted to use any tobacco products on the bench or in the playing area. Bowling area consists of settee and concourse.

b. No consumption of alcoholic beverages or tobacco products or vaping by anyone in the settee or concourse area during practice or match play. Note: In large centers, a four lane buffer area on each side will be appropriate.

c. All students will remain in the immediate bowling area while competition is in progress unless excused by coach.

d. Students will be expected to follow the previous student promptly and will be required to bowl as soon as the lane to their right is clear.

e. Unsportsmanlike conduct, including: gestures, verbally or physically bullying, pushing or shoving a coach or another student, deliberate fouling, unusually loud or vulgar language or abuse of equipment and facilities is prohibited. Coaches or center officials will have the authority to remove anyone from competition for any of the above reasons.

f. Conduct Enforcement Policy: Coaches of all participating schools are responsible for the enforcement of the following penalties. The District Coordinator shall have final say on enforcement, when two coaches cannot agree on an appropriate penalty.

Violation 1: Verbal warning. If the offense is physical abuse the student shall be removed from all competition for the remainder of the day.

Violation 2: Removal of student from all competition for the remainder of the day. Coaches may substitute a roster student for any student removed for conduct violations.

g. Coaches, league officials and students bowling in a match are the only persons authorized to be in the settee area during the match. Substitutes or any other interested parties must remain behind the area defined as the settee area. A maximum of ten students and two coaches per team will be allowed in the settee area during the match.

11. Food and Beverage: All food and beverage must be purchased from the bowling establishment. No carry-ins of food or beverage will be permitted.

12. Scorekeeping: Scorekeeping will be performed by the students or coach if there is no automatic scoring system in place. It will be the responsibility of each team captain to verify that scores are complete and accurate.

9. PRACTICE

A. At a Meet or Tournament Host Center: None of the bowling lanes within the bowling establishment may be used for practice prior to the scheduled match by any team member or substitute on the day of any match or tournament except for USBC Youth certified scheduled matches. A student that violates this provision will be ineligible to compete in the given event that day.

B. Prior to Start of Match or Tournament: Ten minutes of practice is allowed on your starting lanes. (Exception: when a team is late for the match). Tournament practice will be defined for each individual tournament.

C. Required Practice Sessions: It is the responsibility of each head coach to conduct at least one formal practice session each week during the WI HSBC season. The bowling center will determine if there is any cost to the

students or the school for the practice sessions. These sessions must be pre-arranged with the participating bowling center to insure lanes are reserved and available.

10. UNIFORMS

Teams must have the same color and style shirts and same color and style pants (no t-shirts allowed), bowling shirt with a "butterfly" collar or mock collar. Mock collar must be a minimum of ¾ of one inch. All shirts must have finished sleeves for all competition. Females may wear sleeveless shirt with a "butterfly" collar only if the sleeves are finished. All apparel worn by competitors shall be loose fitting and not made of Lycra/spandex-like material. No writing on or defacing of the bowling shirt will be permitted at any time. No head covering or sunglasses may be worn while practicing or competing (hats, caps, or bandannas, etc.). Headphones can only be used in the settee area and cannot be used while bowling. Sponsor logos may be on either sleeve. Logo must be approximately three and a half inches in diameter, keeping printing tactful & small. Advertising on shirts may not include any alcohol or tobacco related sponsors. The WI HSBC logo is not required on shirts. Team's host center logo may be located on the shirt, following the advertising size requirement. The city or school name can be on shirt, on the back or front. Shirts can be numbered but start with 11, student's name is optional.

Male participants are required to wear loose fitting full length slacks. Slacks must not contain drawstring waists or elastic bottoms. Yoga pants, leggings, blue denim jeans and athletic pants are not permitted.

Female participants are required to wear loose fitting full length slacks, skirts or skorts. Slacks must not contain drawstring waists or elastic bottoms. All skirts and skorts must be below the competitor's fingertips when they are standing and their arms are hanging loosely at their sides. Yoga pants, leggings, blue denim jeans, capris and athletic pants are not permitted.

Team competitors and coaches shall appear in uniforms approved by the District Coordinator in accordance with WI HSBC guidelines for all matches and tournaments. USBC RVP badge and lanyard or a school ID, where a background check has been performed must be worn at all practices, matches and the WI HSBC State Championships. Anyone discovered not wearing a valid ID/RVP badge will not be allowed in the settee area.

The entire team, including coaches, must wear the same color uniform (pants/skirts and shirts). Students out of uniform may not compete until they are in compliance. Coaches may not be in the settee area until they are in compliance.

Violation of uniform requirement:
1st Offense: verbal warning
2nd Offense: student cannot bowl
Coaches in violation will not be allowed in the settee area

11. TRANSPORTATION

It will be the responsibility of each participant in the WI HSBC to arrange for their own transportation to and from practices, matches and tournament. It will be required that all participants sign waivers of liability, stating that they are assuming full responsibility for their transportation and will hold BCAW, the school districts, coaches and bowling centers harmless for any actions arising as a result of travel in connection with WI HSBC activities. This policy will not supersede any school district travel policy. Transportation may be provided in accordance with the school district's policy.

12. CO-OPERATIVE TEAM RULES

A. Teams from up to five different high schools may apply for a co-op team. No team applying for a co-op can have students from their school on any other team or co-op. All students from the same school must bowl on the same co-op. Co-op students are eligible for WI HSBC State Championships Tournament team and singles events.

B. All co-op applications MUST be in BCAW's office one week prior to the start of your district competition.

C. The agreement for a co-op team is for one bowling season. No team will be grandfathered from year to year.

D. A co-op team's division is determined by the adding of all the schools student populations together.

E. Copies of team co-op applications are to be sent to the district coordinator for review and approval. District Coordinator will submit to BCAW for final approval.

F. Co-op applications must include all varsity and JV team rosters from the schools involved in the application request.

G. All schools (teams) must be within the same WI HSBC district when applying for a co-op.

H. Co-op team rules apply to both varsity & JV teams.

I. Co-op team names will include names of all schools/cities involved. Team shirts do not require all school names.

J. Teams from the same district may combine and apply for co-ops for the sole purpose to form a separate girls and boys team.

1. Varsity Teams
   a. If a school has seven eligible students from the same school, they are not eligible to apply for a varsity team co-op. No school can cut or deny any student a roster spot to obtain/create co-op. A student not having their own equipment is not a reason for keeping them from making the team.
2. JV Teams
   a. Students from other schools will only be allowed on JV, although not eligible for the WI HSBC State Championships Tournament.
   b. JV teams may add no more than two 7th or 8th graders. JV teams with students in 7th or 8th grade must submit a co-op application.

K. The BCAW HSBC Committee determined after consulting with WIAA: A student athlete attending classes in more than one public school must bowl with the high school team of the school that sets the student's class schedule.

L. When a 9th grade student attends a physical school campus other than other students in the same school district attending 10th through 12th grades, the WI HSBC Committee considers this a co-op situation and the appropriate approval are required per the policies above.

WI HIGH SCHOOL BOWLING CLUB

Policies & Procedures

SECTION 2 – STATE CHAMPIONSHIPS TOURNAMENT

		Page
1.	Qualifying	2.2
2.	Student Eligibility	2.2
3.	Tournament Rules – Team	2.3
4.	Tournament Rules – Singles	2.4
5.	Code of Conduct	2.4
6.	Uniforms	2.5
7.	Coaches	2.6
8.	Tournament Operations	2.6
9.	Miscellaneous	2.6
10.	Policies and Procedures Not Covered	2.6

1. QUALIFYING

A. All WI HSBC State Championships Tournament spots for teams and singles shall be awarded by districts based on full season district competitions; team standings for team and individual fill rate percentages for singles. No spots to the WI HSBC State Championships Tournament (team or singles) may be awarded by districts as a result of end of season or other district competitions.

B. All girls are eligible whether in the boys'/coed or girls' division. To qualify for singles: girls fill percentage from both boys'/coed and girls' division will determine advancing players in the girls' singles. Each district will have their team rosters listed on the BCAW scoring website one week prior to the start of the district's bowling season. Formula used to determine the number of advancing boys and girls will be as follows: District may advance 10% of varsity boys and 10% of the varsity girls or two students per team that advance to state, whichever option allows districts to advance more students to state for singles will be used. JV students are still eligible to earn a singles spot at the WI HSBC State Championship Tournament from their district, but JV students are not counted in determining how many varsity boys and varsity girls are on rosters as of the start of the district's competition.

C. Teams will be assigned to divisions I and II based on enrollments. Once teams are divided into divisions the number of teams in each division (by district) is multiplied by .33. The number is then rounded up with .5 or greater. The resulting number is the amount of teams receiving invitations to state. Ties for team spots qualifying for state will be determined by each district.

D. In the event a team from division 1 or 2 invited to the WI HSBC Championships Tournament did not have a 50% winning record from all matches bowled in the next step would be to determine their win-loss record in head matches against teams within the same division, i.e. division 1 teams vs. division 1 teams and division 2 teams vs. division 2 teams. The team would be eligible to go to WI HSBC Championship as long as their win-loss record in head to head matches among teams within their division is 50% or higher. In the event the team still does not qualify, they would not be eligible to go to the WI HSBC State Championships Tournament, unless an exception is approved by the HSBC Committee.

   The BCAW HSBC Committee recognizes some districts may wish to conduct season end conference tournaments. In such events, spots to the WI HSBC State Championships Tournament may not be awarded. No exceptions to this policy will be granted. Districts may provide scholarships or other awards.

E. Singles event at the WI HSBC State Championships Tournament is by gender without consideration to team division status.

2. STUDENT ELIGIBILITY

A. To be eligible to compete at the 2021 WI HSBC State Championships Tournament a team or student must:

1. Teams must have competed in at least ten BCAW organized bowling matches in their district. To be eligible for singles event, students must bowl in 66% of the total frames bowled by the team. *Formula is matches bowled x number of games x 2 frames. i.e., a team bowls 20 matches x 9 games x 2 frames = 360 frames. 66% of 360 = 237.6 frames.* Round up, in this example, the student would have to bowl 238 frames to meet the eligibility requirement.
2. A team is expected to present a legal line-up on the lanes at the scheduled time. Coaches must submit a team roster before February 15, 2021 to the BCAW office. Up to ten players may be on the roster. A team cannot have more than ten students in the settee area for qualifying and finals, plus two coaches.
3. All WI HSBC State Championships Tournament qualifiers must be in 9th, 10th, 11th or 12th grade and be eligible as of February 15, 2021 to participate in singles or team competition.

4. All complete rosters and monies must be in the BCAW office by February 14, 2021. If turned in after February 14th, you will be ineligible for the WI HSBC State Championships Tournament.
5. Each district will cover the costs of individual and team competition.
   a. BCAW member center is $100 per team/$20 per individual
   b. Non BCAW member center is $250 per team/$50 per individual
6. Only one boys'/coed and one girls' team from a high school can be admitted to the WI HSBC State Championships Tournament.
7. The 2021 WI HSBC State Championships Tournament will be held at The Ashwaubenon Bowling Alley, Green Bay, WI, on March 5 – 7.

B. To bowl on a varsity team, all students must be in the 9th through 12th grade. JV teams may add no more than two 7th or 8th graders. Under no circumstances may 7th or 8th grader bowl on varsity. Students are eligible for four years of high school bowling at the varsity level. High School (9th through 12th grade) students on JV teams are eligible to participate in the singles event at WI HSBC State Championships Tournament as long as they meet all eligibility requirements.

C. Students must maintain a 2.0 grade point average (GPA) on a quarterly basis. Failure to maintain a 2.0 GPA will render the student ineligible until they have written proof from the school the student has regained a 2.0 GPA and is eligible. Students may participate in practice, but may not participate in games or matches until the student maintains a 2.0 GPA. If the high school recognizes bowling as a varsity or club sport, the students must abide by the school's eligibility rule, if more restrictive, to be able to compete on the bowling team.

D. Midterm graduates are eligible if they complete their senior high school curriculum prior to June of their senior year. All students are subject to their school's policy for athletic participation and discipline. Students may not be 20 years of age before August 1, 2020.
   1. Home schooled or on-line high school students
      a. Students participating in home school or online education program are eligible for a varsity or JV team with proof of the high school for which the student would attend based on residency requirements for that high school. Co-op forms are no longer required for these students.
      b. A completed home school or on-line education residency form must be sent to BCAW office, two weeks prior to start of district competition.

3. TOURNAMENT RULES – TEAM

A. Each team will bowl 15 games of baker style to determine qualifying for top five positions in each division.

B. Team Finals Format:
   1. 5th place vs. 4th place will roll off two games total pins with winner advancing to bowl the 3rd place team. The winner of that match advances to the finals.
   2. 2nd place and advancing seed from day two will receive ten minutes of practice on the finals pair of lanes.
   3. Members on first seed team will receive one ball of practice per lane, no re-racking when coming to bowl finals match.
   4. Open play mode. Higher qualifier has choice of starting lane & whether to start match first. If team starts first game, they will go second on the second game.
   5. Teams will alternate balls between division 1 and division 2 matches.
   6. Changes lanes each game.
   7. Bowl two games and total pins advances to next match or wins.
   8. Teams alternate bowling back & forth regardless of what frame each team is in.
   9. Ties will be settled by a 6th thru 10th frame roll-off.
   10. Teams will sit-stand in designated areas.

11. Athletes may have only two balls on rack when it's their turn, otherwise one.

C. Students will receive ten minutes of practice before the start of competition.

D. If less than a full team is present, the team will receive zero for the absent student(s).

E. Team event ties for roll-off spots:

1^{st} - 4^{th}: The higher qualifying last game will determine the higher seed.

5^{th} - 6^{th} for semi-finals: There will be a two game roll off. This roll off will be Saturday evening prior to semi-finals.

A tie in the finals: There will be a 9^{th} and 10^{th} frame roll off.

F. Substitutes: A coach may remove a student during a game and use a roster student. Once a student has been substituted out that student may not re-enter that game, however the student may re-enter the next game. Substitutions can be made mid-frame. If a team is going to substitute a student mid game/frame during livestream finals, the coach must tell the designated tournament official before substitution is made. If an illegal substitution is made, all balls thrown by illegal student will be consider "dead balls" and will follow USBC rule, USBC Rule 8. Dead Ball or USBC High School Bowling Rules Art. 10 – Dead Ball, accordingly.

4. TOURNAMENT RULES – SINGLES

A. Each student will bowl three games of qualifying with total pins used to advance 1 in 4 to the semi-finals. Qualifying students will bowl three more games with the 6 game totals determining the top five positions for the finals.

B. Singles event ties for roll-off spots:

1^{st} – 4^{th}: The higher qualifying last game will determine the higher seeded.

5^{th} – 6^{th} for finals: A one game roll off after Saturday competition to determine 5^{th} place.

A tie in the finals: There will be a 9^{th} and 10^{th} frame roll off.

C. Singles Format:

1. 4th and 5^{th} seed will receive five minutes of practice on the pair of lanes.
2. 1^{st}, 2^{nd} and 3^{rd} seeds coming to match play will get one frame of practice on each lane.
3. League play mode.
4. Boys on one pair; girls on the other.
5. Higher qualifier has choice of starting lane and whether to start match or finish it.
6. If the individual starts first, they will finish last.
7. First student bowls one frame, second student bowls two frames. From then on, each student bowls two frames each to end of game.
8. Bowls one game, winner of match advances to next match or wins. In event of a tie, there will be a 9^{th} and 10^{th} frame roll off.

D. Districts that are missing students for singles may substitute qualified students from their district. The next eligible student at the WI HSBC State Championships Tournament will be able to compete in the singles competition. If no qualified students exist from the district, the spot will remain vacant. If a replacement student is chosen that selection is final after practice has started. Once a substitution is made for the missing player(s) by coach or District Coordinator, that decision is final. Schedule time is defined by the times printed in the program booklet and website.

5. CODE OF CONDUCT

A. No coach, student or other person officially connected with the team shall be permitted to use any tobacco products on the bench or in the playing area. Bowling area consists of settee and concourse.

B. No consumption of alcoholic beverages or tobacco products or vaping by anyone in the settee or concourse area during practice or match play. In large centers, a four lane buffer area on each side will be appropriate.

C. All students will remain in the immediate bowling area while competition is in progress unless excused by coach.

D. Students will be expected to follow the previous student promptly and will be required to bowl as soon as the lane to their right is clear.

E. Unsportsmanlike conduct, including: gestures, verbally or physically bullying, pushing or shoving a coach or another student, deliberate fouling, unusually loud or vulgar language or abuse of equipment and facilities is prohibited. Coaches or center officials will have the authority to remove anyone from competition for any of the above reasons.

F. Conduct Enforcement Policy: Coaches of all participating schools are responsible for the enforcement of the following penalties. The District Coordinator shall have final say on enforcement, when two coaches cannot agree on an appropriate penalty.

Violation 1: Will result in a verbal warning. If the offense is physical abuse the student shall be removed from all competition for the remainder of the day.

Violation 2: Will be removal of said student from all competition for the remainder of the day. Coaches may substitute a roster student for any student removed for conduct violations.

G. Coaches, league officials and students bowling in a match are the only persons authorized to be in the settee area during the match. Substitutes or any other interested parties must remain behind the area defined as the settee area. A maximum of ten students and two coaches per team will be allowed in the settee area during the match.

6. UNIFORMS

Teams must have the same color and style shirts and same color and style pants (no t-shirts allowed), bowling shirt with a "butterfly" collar or mock collar. Mock collar must be a minimum of ¾ of one inch. All shirts must have finished sleeves for all competition. Females may wear sleeveless shirt with a "butterfly" collar only if the sleeves are finished. All apparel worn by competitors shall be loose fitting and not made of Lycra/spandex-like material. No writing on or defacing of the bowling shirt will be permitted at any time. No head covering or sunglasses may be worn while practicing or competing (hats, caps, or bandannas, etc.). Headphones can only be used in the settee area and cannot be used while bowling. The WI HSBC State Championships Tournament Director must approve any/all exceptions prior to the event. Sponsor logos may be on either sleeve. Logo must be approximately three and a half inches in diameter, keeping printing tactful & small. Advertising on shirts may not include any alcohol or tobacco or sponsors. The WI HSBC logo is not required on shirts. Team's host center logo may be located on the shirt, following the advertising size requirement. The city or school name can be on shirt, on the back or front. Shirts can be numbered but start with 11, student's name is optional.

Male participants are required to wear loose fitting full length slacks. Slacks must not contain drawstring waists or elastic bottoms. Yoga pants, leggings, blue denim jeans and athletic pants are not permitted.

Female participants are required to wear loose fitting full length slacks, skirts or skorts. Slacks must not contain drawstring waists or elastic bottoms. All skirts and skorts must be below the competitor's fingertips when they are standing and their arms are hanging loosely at their sides. Yoga pants, leggings, blue denim jeans, capris and athletic pants are not permitted.

Team competitors and coaches shall appear in uniforms approved by the District Coordinator in accordance with WI HSBC guidelines for all matches and tournaments. State singles competitors shall be required to comply with the same requirements as those in the team event. USBC RVP badge and lanyard or a school ID, where a background check has been performed must be worn at all practices, matches and the WI HSBC State Championships. Anyone discovered not wearing a

valid ID/RVP badge will not be allowed in the settee area. The entire team, including coaches, must wear the same color uniform (pants/skirts and shirts). Students out of uniform will receive a verbal warning for the first offense and cannot bowl on a second offense. Coaches may not be in the settee area until they are in compliance.

7. COACHES

Each Individual must be approved through the USBC Registered Volunteer Program and wear their ID lanyards at all WI HSBC activities, including practices, district matches and the WI HSBC State Championships Tournament. All RVP holders must complete the full RVP process when their current RVP credential expires and comply with SafeSport requirements to retain their RVP status.

Coaches allowed in the settee area: A maximum of two coaches are allowed in the settee area at WI HSBC State Championships Tournament Team event. For the singles event of the WI HSBC State Championships Tournament only one coach is allowed in the settee area with the player, including the WI HSBC State Singles Finals. Coaches must be in uniform and be wearing their USBC RVP Badge or official school issued ID that meets with 5D of Section I - General.

8. TOURNAMENT OPERATIONS

A. All WI HSBC State Championships Tournament disputes during the State Championships Tournament, HSBC All Star Team Challenge, and Storm Doubles Tournament will be handled by the members of the BCAW HSBC Committee on site at the tournament.

B. Lane Conditions: Lane conditions for the WI HSBC State Championships Tournament, HSBC All Star Team Challenge, and Storm Doubles Tournament will be decided by the BCAW HSBC Committee Chair in consult with the host center proprietor and posted on the WI HSBC website at least one week prior to the start of the WI HSBC State Championships Tournament.

9. MISCELLANEOUS

A. Leave score sheets on scoring unit at all times.
B. No flyers or offers of any kind may be passed out or displayed without approval from BCAW HSBC Committee.
C. BCAW, the WI HSBC and the host bowling center are not responsible for lost or stolen apparel or equipment.
D. Scholarships will be issued in accordance with NCAA, USBC and BCAW rules and will be deposited with SMART at USBC for administration.
E. All food and beverages must be purchased from the bowling center. No carry-ins are allowed. Food & drinks are not allowed in the settee area.
F. All students are allowed three bowling balls in the settee area. All extra equipment must remain in the paddock.
G. All score corrections will be done by BCAW staff or on-site tournament/center staff. All score sheets must be verified by a coach on an opposing pair & signed.
H. No practice will be allowed in the host center on the day of competition.
I. Bowling equipment must meet USBC specifications, no abrasives are allowed during competition.
J. All other rules will be followed in accordance with USBC Youth rules.
K. The Tournament will not refund entry fees for missing teams or singles.
L. No flash photos will be allowed during tournament competition.

10. POLICIES AND PROCEDURES NOT COVERED

Any situation arising which is not covered by these WI HSBC Policies and Procedures, shall be governed by the BCAW HSBC Committee.

WI HIGH SCHOOL BOWLING CLUB
ADDENDUM A: Athletic Code of Conduct

Introduction

- The members of the BCAW High School Bowling Club (HSBC) Committee shall establish procedures and approve rules governing the eligibility and conduct for students participating in the program.
- Complaints regarding the interpretation or application of these policies shall be referred to the appropriate WI HSBC District Coordinator for each district and processed in accordance with the procedures established in grievance procedures.
- Participation in the WI HSBC is a privilege; therefore every participant shall abide by the rules set forth by the BCAW HSBC Committee.
- The participants will follow the rules set forth by the BCAW HSBC Committee and USBC Youth as a minimum if an athletic code of conduct is not in place for you because of the status of your team.

Rules of Eligibility

Academics

- Students must maintain a 2.0 grade point average (GPA) on a quarterly basis: Failure to maintain a 2.0 GPA will render the athlete ineligible until they have written proof from the school the student has regained a 2.0 GPA and is eligible.
- Students may participate in practice, but may not participate in games or matches until the student maintains a 2.0 GPA.
- If the high school recognizes bowling as a varsity or club sport the athletes must abide by the school's eligibility rule to be able to compete on the bowling team.

Age

- A student is ineligible if he/she reaches his/her 20th birthday before August 1st of any school year.

Dress Code

Teams must have the same color and style shirts and same color and style pants (no t-shirts allowed), bowling shirt with a "butterfly" collar or mock collar. Mock collar must be a minimum of ¾ of one inch. All shirts must have finished sleeves for all competition. Females may wear sleeveless shirt with a "butterfly" collar only if the sleeves are finished. All apparel worn by competitors shall be loose fitting and not made of Lycra/spandex-like material. No writing on or defacing of the bowling shirt will be permitted at any time. No head covering or sunglasses may be worn while practicing or competing (hats, caps, or bandannas, etc.). Headphones can only be used in the settee area and cannot be used while bowling. Sponsor logos on either sleeve. Logo must be approximately three and a half inches in diameter, keeping printing tactful & small. Advertising on shirts may not include any alcohol or tobacco related sponsors. The WI HSBC logo is not required on shirts. Team's host center logo may be located on the shirt, following the advertising size requirement. The city or school name can be on shirt, on the back or front. Shirts can be numbered but start with 11, student's name is optional.

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Team competitors and coaches shall appear in uniforms approved by the District Coordinator in accordance with WI HSBC guidelines for all matches and tournaments. USBC RVP badge and lanyard or a school ID, where a background check has been performed must be worn at all practices, matches and the WI HSBC State Championships. Anyone discovered not wearing a valid ID/RVP badge will not be allowed in the settee area.

The entire team, including coaches, must wear the same color uniform (pants/skirts and shirts). Students out of uniform may not compete until they are in compliance. Coaches may not be in the settee area until they are in compliance.

Violation of uniform requirements: 1st offense will be a verbal warning
2nd offense the student would be unable to bowl

Rules of Conduct

- Each participant is required to sign and return the Athletic Code of Conduct stating they have read and agree with the rules in order to participate in the Wisconsin High School Bowling Club.

All students are prohibited from:

1. Buying, selling, possessing, or being under the influence of alcoholic beverages or illegal drugs.
2. Using or possess tobacco in any form, including cigarettes, vaping, chew and or snuff.
3. Theft or misuse of school property.
4. Misbehavior resulting in suspension from school.

Violations

- Any participant found in violation of the provisions specified in this athletic code shall be subject to the measures below. All violations will remain on the student's record for a period of one year. The suspension from the WI HSBC will take effect upon notification from the District Coordinator.
- In the interest of accuracy and fairness, all possible violations that occur off school grounds will be investigated only if police department records are available as the basis for determining a violation of the athletic code. To address rumored allegations and to prevent vengeful assertions of code of conduct violations, accusers may be required to stipulate their accusations in person and in writing.
- Nothing within this document prevents a student from being disciplined for admitting to a violation of the athletic code of conduct.

<u>First Violation</u>

- Participant is suspended from 33% of the next scheduled athletic matches. The participant will continue to participate in all practices and attend all games/matches. If the violation results in a suspension, the student will resume practice and attendance to games/matches upon return to school for a minimum of one half day.

<u>Second Violation</u>

- Participant is suspended from 50% of the next scheduled athletic matches. The participant will continue to participate in all practices and attend all games/matches. If the violation results in a suspension, the student will resume practice and attendance to games/matches upon return to school for a minimum of one half day.

<u>Third Violation</u>

- Automatic suspension for the balance of the season.

_____ _____

Coach's Signature **Date**

Print Coach's Name: _____ District: _____

_____ _____

Student/Bowler's Signature **Date**

Print Student's Name: _____

WI HIGH SCHOOL BOWLING CLUB
ADDENDUM B: List of Forms on Bowlwi.com

2020-21 High School Co-op Application Form
High School Proof Form
Student ID Form Sample
2020-21 Code of Conduct Form
Consent-Travel Form
Home School Residency or Online High School Form
High School Center Transfer Form
Student Transfer Form
High School Scoring Form
Photo Release Form
State Singles Roster Worksheet
State Team Roster Worksheet

WI HIGH SCHOOL BOWLING CLUB
ADDENDUM C: District Officers Job Descriptions

WI HSBC Policies and Procedures require each District to have the following officers:

- District Coordinator
- President
- Vice President
- Treasurer

Basic responsibilities of each position, at a minimum, are as follows. Additional responsibilities may be assigned by each District as need for its operation:

District Coordinator

- Oversee the operation of the District
- Responsible for all District correspondence
- Oversee the financial operation of the District in coordination with the Treasurer
- Work in conjunction with the officers and coaches to assure adherence to the WI HSBC Policies and Procedures
- Notify all coaches and officers, either written or electronically, of all District meetings or other essential information needed to conduct District's business.
- Verify association financial accounts monthly in cooperation with the Treasurer
- Other duties as assigned by the District

President

- Chair all District meetings
- Serve as primary spokesperson for the District
- Appoint additional individual positions (i.e. Statistician) or committees needed to fulfill the operation of the District

Vice President

- Assumes the responsibilities of the President due to his/her absence.
- Overall responsibility to assure that all information, scores and match results are entered into the District's site on the WHSBC website.
- Be the primary contact for handling any website issues with the BCAW Webmaster

Additional Vice Presidents may be appointed/elected for specific functions such as tournaments, statistician, scheduling, divisional responsibilities, etc.

Treasurer

- Responsible, in conjunction with the District Coordinator , for the overall financial activities of the District
- Establish a bank account for the District with a requirement of 2 signatures for withdrawal.
- Develop an annual financial report for the annual meeting of the district.