



# WI MIDDLE SCHOOL BOWLING CLUB (WI MSBC)

## Policies & Procedures as of 9/6/2021



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### SECTION 2 – STATE CHAMPIONSHIPS TOURNAMENT

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**ADDENDUM A: Code of Conduct**

**ADDENDUM B: List of Forms on Bowlwi.com**

**ADDENDUM C: District Officers Job Descriptions**

**Note:**The MSBC recommends that each District adjust their policies and procedures with any Covid related requirements of municipal or county governments and any host center within their district relative to conduct of players and coaches during practice or competition.

## 1. SCHOOL CLASSIFICATION

Competition in bowling will be held for all students in 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> grade. Teams are no longer required to be formed based on individual middle schools. See 8A below regarding team formation. Where applicable, the Wisconsin Middle School Bowling Club (WI MSBC) shall abide by United States Bowling Congress (USBC) Playing Rules.

## 2. THE WISCONSIN MIDDLE SCHOOL BOWLING CLUB WILL FOLLOW USBC RULE 400

- “ A. Members may not bowl, substitute or pace in any bowling activity which offers any of the following as prizes:
1. Cash or bonds
  2. Merchandise exceeding \$500 in value
- B. Students may bowl in singles competitions (including side competitions/brackets) offering such prizes, provided, prior to bowling:
1. The competition agrees to award the student’s prize in the form of a scholarship, or
  2. The student signs a form waiving his/her rights to any prize in violation of this rule
- It should be noted that the student may not bowl in team-based adult competitions, including as a pacer or substitute.”

Any student deemed in violation of this rule is subject to disciplinary action including the potential loss of membership. If student is a first time offender, they must follow USBC guidelines for reinstatement. Student must file a letter stating the violation and the reason. Student must make restitution of any monies won. Finally, student must state their desire to be reinstated. If student has been suspended by the USBC, student must first be reinstated before student is eligible for reinstatement into the WI MSBC.

First time offenders must serve a (minimum) one-match penalty. Repeat offenders will not be reinstated.

Please go to [bowl.com/rules](http://bowl.com/rules) for a complete review and commonly asked question concerning rule 400.

## 3. DISTRICT RESPONSIBILITIES

- A. Beginning in the 2021-22 season each district will be required to have the following administrative positions: District Coordinator, President, Vice President and Treasurer. Positions may not be combined. (Description for each position in Addendum C) Each Individual must be approved through the USBC Registered Volunteer Program (RVP) and wear their ID lanyards at all WI MSBC activities, including practices, district matches and the WI MSBC State Championships Tournament. All RVP holders must complete the full RVP process when their current RVP credential expires and comply with SafeSport requirements to retain their RVP status.
- B. District specific policies and procedures must be submitted to BCAW prior to October 1<sup>st</sup> of the bowling season for approval. In an effort to standardize competition throughout the WI MSBC, the BCAW MSBC Committee will be restrictive in terms of district policies that deviate from the WI MSBC Policies & Procedures. In the absence of district specific policies and procedures, districts must follow WI MSBC Policies & Procedures without exception.
- C. Teams will remain in the same host center and district each year unless the BCAW MSBC Committee approves a move. If the team has reason to move centers, its representative must first petition the host center with the request to move along with reasons. If that center agrees, that proprietor and the new proprietor sign a transfer form. If the original host proprietor does not consent, the District Coordinator must arrange a meeting within two weeks. He/she will attend with a member of the BCAW MSBC Committee, the District Coordinator, the host proprietor and/or the school representative (if applicable) to hear the reasons for the move and make a decision.
- D. The BCAW MSBC Committee reserves the right to dictate realignment of districts. The BCAW Executive Director will work with the District Coordinators in areas seeking realignment. All realignments are subject to review and

approval of request for realignment.

- E. District schedules are priority. Invitational tournaments, non-district matches may be scheduled. It will be up to the coaches and/or tournament directors to schedule these events subject to lineage fees and lane availability with hosting centers. Invitational tournaments may be USBC certified and award scholarships and/or USBC awards. Any such event conducted outside the official WI MSBC may not use the WI MSBC logo in any way to promote or designate it as a WI MSBC event.
- F. District Coordinators shall do their best to schedule all matches in centers that have a team that practices out of that center.
- G. All team rosters must be on the WI MSBC website one week prior to the start of the district's bowling season. If the team rosters are not on the website the team and individuals may be ineligible to compete at the WI MSBC State Championships Tournament.
- H. As established by the BCAW Board of Directors all middle school teams pay a registration fee of \$50 per team for teams that bowl at a BCAW member center. MSBC teams who bowl at a non BCAW member center will pay a registration fee of \$75 per team. BCAW will invoice all districts for teams based on the teams entered on the WI MSBC website at the start of district competition. Payment is by check made payable to BCAW for all registered teams. Payment is due within two weeks of the invoice date. BCAW will not accept payment by check from individual schools, teams and/or bowling centers.

#### **4. POLICY & PROCEDURE AMENDMENTS**

All MSBC policy and procedure changes brought before the BCAW MSBC Committee prior to **June 1, 2022** will be reviewed for consideration with final decisions being effective for the following MSBC bowling season. (Form on WI/MSBC website.)

#### **5. COACHES**

- A. Depending upon the status, the host bowling center and/or middle school must approve coaches before they are eligible.
- B. All head coaches must have attained the age of 21. HSBC bowlers may serve as assistant coaches.
- C. Anyone currently suspended by the USBC is not eligible to coach a WI MSBC team.
- D. All coaches must be approved by the USBC (RVP) and wear their ID lanyards at all practices, matches and the WI MSBC State Championships Tournament. An exception is granted to school personnel who have an official school ID, where a background check has been performed. Anyone discovered not wearing their RVP credential or acceptable school issued ID will not be allowed to be in the settee area. All RVP holders must complete the full RVP process when their current RVP credential expires and comply with SafeSport requirements to retain their RVP status.
- E. HSBC players, who are under the age of 18, do not have to comply with the USBC RVP requirement. At the point they turn 18, they must however, complete and be approved by the USBC under their Registered Volunteer Program to continue their involvement with the WI MSBC.
- F. Coaches and others officially connected with the team may not consume alcohol immediately prior to or during competition/practices. Smoking, or use of other tobacco products, is limited to outside before or after, but not during competition/practices. Coaches convicted of any felony charge will not be allowed to coach.
- G. It is the responsibility of the school's head coach to ensure all students meet their school's eligibility requirements

for athletic competition.

- H. It shall be the head coach's responsibility to verify their students continued academic eligibility at the end of each grade period. (Refer to Section 7 Eligibility). All students advancing to the 2022 WI MSBC State Championships Tournament must be grade eligible as of April 22, 2022 in order to compete in singles or team competition.
- I. Teams that bowl ineligible students shall forfeit all matches in which the ineligible student competed from the date is documented that the student was determined ineligible.
- J. If a student transfers to another school during the middle school bowling season, he or she can begin district play immediately if both schools' representatives and coaches sign a form allowing the transfer (where applicable). If either school or coach objects, the BCAW MSBC Committee shall review the information and make the final decision.
- K. Coaches allowed in the settee area: A maximum of two coaches are allowed in the bowling settee area during all matches. Coaches must be in uniform and be wearing their USBC RVP Badge or official school issued ID that meets with 5D above. A scorekeeper is considered a coach if in the settee area.
- L. It shall be the responsibility of the coaches to collect the signed Conduct/Waiver & Travel Authorization Form and submit it to the District Coordinator prior to the established deadline(s). These forms should be collected prior to allowing students to practice.

## 6. PROTESTS/GRIEVANCES PROCEDURE

The head coach, as a representative of the school bowling club/team, must file a written protest within 48 hours after the match or series in which the infraction occurred with the District Coordinator. The District Coordinator shall have 72 hours to issue a decision on the protest in writing. If no protest is filed within 48 hours, scores shall stand as bowled. The District Coordinator's decision can be appealed in writing within 48 hours to BCAW MSBC Committee. The committee will review the appeal and issue a final decision.

- A. The BCAW MSBC Committee is a standing committee as per the BCAW bylaws. The three person committee shall be comprised of two BCAW member proprietors appointed by the BCAW President, who are actively involved in middle school bowling, plus the BCAW Executive Director or their staff designee. In cases where a member of the BCAW MSBC Committee is from a district involved in the protest/grievance, the member will abstain from voting on the issue. The current members are: Dick Zierke (Chair), Diane Mallow and Yvonne Bennett.
- B. There is no time limit to file a protest concerning any student's academic eligibility.
- C. Contingencies – Any situation arising which is not covered by the WI MSBC Policies & Procedures, shall be governed by the BCAW MSBC Committee with advisory from USBC Rules.

## 7. STUDENT ELIGIBILITY

- A. To bowl on a middle school team, all students must be in 6<sup>th</sup>, 7<sup>th</sup> or 8<sup>th</sup> grade. MSBC will permit 4<sup>th</sup> & 5<sup>th</sup> grade students to participate in the MSBC Program, but such teams will be deemed ineligible to participate in the WI MSBC State Championships Tournament. No student who bowls on a HSBC Junior Varsity team is eligible to bowl in the MSBC program. Students on the team who are otherwise grade eligible (6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> grade) will be allowed to qualify for the state tournament in the singles event. Students are eligible for three years of middle school bowling. Middle school students are eligible to participate in the singles event at the WI MSBC State Championships Tournament as long as they meet all eligibility requirements.
- B. Students must maintain a 2.0 grade point average (GPA) on a quarterly basis. Failure to maintain a 2.0 GPA will render the student ineligible until they have written proof from the school the student has regained a 2.0 GPA and

is eligible. Students may participate in practice, but may not participate in games or matches until the student maintains a 2.0 GPA. If the middle school recognizes bowling, the students must abide by the school's eligibility rule, if more restrictive, to be able to compete on the bowling team.

C. Midterm graduates are eligible if they complete their middle school curriculum prior to June.

1. Home schooled or online middle school students

a. Students participating in home school or online education program are eligible with proof of the middle school for which the student would attend based on residency requirements for that middle school. Co-op forms are no longer required for these students (if applicable).

b. A completed home school or online education residency form must be sent to BCAW office, two weeks prior to start of district competition.

## **8. DISTRICT COMPETITION STRUCTURE & RULES**

### **A. Team Structure**

1. In areas where there are not at least five bowlers to form a team from either a single school district or town/village/city, a team may be formed with surrounding school districts or town/village/city, in order to form a legal team as defined below.
2. Teams may be formed by school district, or town/village/city or center based. There is no limit to the number of teams that may be formed within a school district, town/village/city or center based.
3. No team may cut or deny any student a roster spot.
4. Teams from the same district may combine and apply for co-ops for the sole purpose to form a separate girls and boys team.
5. All co-op applications MUST be in BCAW's office one week prior to the start of their district's competition.
6. Approval for a co-op team is for one bowling season. No team will be grandfathered from year to year.
7. Copies of team co-op applications must be sent to district coordinators for their review and input before BCAW approval.
8. Co-op team names will include names of all towns/villages/cities involved.
9. A legal team consists of five to ten bowlers. Up to ten players may be on each roster and allowed in the bowling area.
10. A legal lineup consists of three bowlers.
11. Girls will be allowed to bowl on the boys' team only if there is not a girls' team. If there are six girls trying out for a team, you must form a girls' team.
12. If there is a girls' team, there may not be girls on the boys' team.
13. If a student or team is ineligible to bowl on middle school team, said team or student cannot compete at the district or state competition.
14. Team name shall be the name of the school district, town/village/city or center based.
15. If a team has a sub from another school, the team forfeits the team and baker points but the individual's scores count toward fill rates.
16. District competition is permitted November 1, 2021 –April 17, 2022. Practice may begin no earlier than 30 days prior to the official start of district competition.

### **B. Match Format**

- 1 District must schedule and teams must bowl seven Baker games per match, with the winner of four or more games receiving one point.

2. Teams must have competed in at least six BCAW organized bowling matches in their district to be eligible for a state berth.

C. Playing Format

1. A team is expected to present a legal lineup on the lanes at the scheduled time.
2. Bowlers will receive ten minutes practice on their scheduled lanes before competition.
3. All teams will bowl in competition with one other team. There is to be no group or pool play where multiple teams from one school compete with multiple teams from another school, taking the highest game from within the school group to determine match wins.
4. Teams will bowl in open play format alternating lanes every other game.
5. Absentee: If less than a full lineup and no subs are available, that team shall select the lineup order where they will receive a zero for their score during baker competition.
6. Forfeits: A team which forfeits will lose all points for that game. When a game is declared forfeited, the team that is present must bowl as if the game was actually contested, and all scores will count toward individual averages and team points
7. Ties: Teams that tie for a game or series each team wins  $\frac{1}{2}$  (one-half) of points earned averages.
8. Strike and fill percentages will be established the first session that a bowler participates. The 10<sup>th</sup> frame only counts as a single frame for fill percentage; (11<sup>th</sup> & 12<sup>th</sup> balls do not count).
9. Substitutes: A legal lineup consists of five bowlers with unlimited alternates within the roster of ten. A coach may remove a bowler during a game and put in an alternate. Once that bowler has been substituted they may not be re-entered during that game. However, they may be re-entered during the next team game/baker game.
  - a. Substitute in mid frame: First bowler is credited for the open or fill of frame.
  - b. Substitute in individual game: Bowler who starts the game will get credit for the game
  - c. Substitutions – You must notify the coach of the opposing lane or pair when substituting mid-frame or game. If notification is not made, a zero will be entered for that frame. The original bowler will go back in for the 2<sup>nd</sup> frame of that game for that position if the substitution was not properly done.
10. Conduct of Coaches and Students (Students must abide by their school district athletic code) and the WI MSBC Athletic Code of Conduct.
  - a. No coach, student or other person officially connected with the team shall be permitted to use any tobacco products on the bench or in the playing area. Bowling area consists of settee and concourse.
  - b. No consumption of alcoholic beverages or tobacco products or vaping by anyone in the settee or concourse area during practice or match play. Note: In large centers, a four lane buffer area on each side will be appropriate.
  - c. All students will remain in the immediate bowling area while competition is in progress unless excused by coach.
  - d. Students will be expected to follow the previous student promptly and will be required to bowl as soon as the lane to their right is clear.
  - e. Unsportsmanlike conduct, including: gestures, verbally or physically bullying, pushing or shoving a coach or another student, deliberate fouling, unusually loud or vulgar language or abuse of equipment and facilities is prohibited. Coaches or center officials will have the authority to remove anyone from competition for any of the above reasons.
  - f. Conduct Enforcement Policy: Coaches of all participating teams are responsible for the enforcement of the following penalties. The District Coordinator shall have final say on enforcement, when two coaches cannot agree on an appropriate penalty.
    - Violation 1: Verbal warning. If the offense is physical abuse the student shall be removed from all competition for the remainder of the day.
    - Violation 2: Removal of student from all competition for the remainder of the day. Coaches may

substitute a roster student for any student removed for conduct violations.

g. Coaches, league officials and students bowling in a match are the only persons authorized to be in the settee area during the match. Alternates or any other interested parties must remain behind the area defined as the settee area. A maximum of ten students and two coaches per team will be allowed in the settee area during the match.

11. Food and Beverage: All food and beverage must be purchased from the bowling establishment. No carry-ins of food or beverage will be permitted.
12. Scorekeeping: Scorekeeping will be performed by the students or coach if there is no automatic scoring system in place. It will be the responsibility of each team coach to verify that scores are complete and accurate.

## **9. PRACTICE**

- A. At a Meet or Tournament Host Center: None of the bowling lanes within the bowling establishment may be used for practice prior to the schedule match by any team member or substitute on the day of any match or tournament except for USBC Youth certified scheduled matches. A student that violates this provision will be ineligible to compete in the given event that day.
- B. Prior to Start of Match or Tournament: Ten minutes of practice is allowed on your starting lanes. (Exception: when a team is late for the match). Tournament practice will be defined for each individual tournament.
- C. Required Practice Sessions: It is the responsibility of each head coach to conduct at least one formal practice session each week during the WI MSBC season. The bowling center will determine if there is any cost to the students or the school for the practice sessions. These sessions must be pre-arranged with the participating bowling center to insure lanes are reserved and available.

## **10. UNIFORMS**

Teams must have the same color and style shirts and same color and style pants (t-shirts allowed). All shirts must have finished sleeves for all competition. Females may wear sleeveless shirt with a "butterfly" collar only if the sleeves are finished. All apparel worn by competitors shall be loose fitting and not made of Lycra/spandex-like material. No writing on or defacing of the bowling shirt will be permitted at any time. No head covering or sunglasses may be worn while practicing or competing (hats, caps, or bandannas, etc.). Headphones can only be used in the settee area and cannot be used while bowling. Sponsor logos may be on either sleeve. Logo must be approximately three and a half inches in diameter, keeping printing tactful & small. Advertising on shirts may not include any alcohol or tobacco related sponsors. The WI MSBC logo is not required on shirts. Non center based teams may have the host center logo on the shirt, following the advertising size requirement. The city, center or school name can be on shirt, on the back or front. Shirts can be numbered but start with 11, student's name is optional.

Male participants are required to wear loose fitting full length slacks. Slacks must not contain drawstring waists or elastic bottoms. Yoga pants, leggings, blue denim jeans and athletic pants are not permitted.

Female participants are required to wear loose fitting full length slacks, skirts or skorts. Slacks must not contain drawstring waists or elastic bottoms. All skirts and skorts must be below the competitor's fingertips when they are standing and their arms are hanging loosely at their sides. Yoga pants, leggings, blue denim jeans, capris and athletic pants are not permitted.

Team competitors and coaches shall appear in uniforms approved by the District Coordinator in accordance with WI MSBC guidelines for all matches and tournaments. USBC RVP badge and lanyard or a school ID, where a background

check has been performed must be worn at all practices, matches and the WI MSBC State Championships. Anyone discovered not wearing a valid ID/RVP badge will not be allowed in the settee area.

The entire team, including coaches, must wear the same color uniform (pants/skirts and shirts). Students out of uniform may not compete until they are in compliance. Coaches may not be in the settee area until they are in compliance.

District Coordinator may allow exceptions due to religious beliefs. If the district coordinator approves an exception to a uniform rule, he must put it in writing and forward to all the coaches. The same procedures would apply if a bowler has a health issue where the district coordinator approves an exception to the uniform rule.

*Violation of uniform requirement:*

1<sup>st</sup> Offense: verbal warning

2<sup>nd</sup> Offense: student cannot bowl

Coaches in violation will not be allowed in the settee area

## **11. TRANSPORTATION**

It will be the responsibility of each participant in the WI MSBC to arrange for their own transportation to and from practices, matches and tournaments. It will be required that all participants sign waivers of liability, stating that they are assuming full responsibility for their transportation and will hold BCAW, the school districts, coaches and bowling centers harmless for any actions arising as a result of travel in connection with WI MSBC activities. This policy will not supersede any school district travel policy. Transportation may be provided in accordance with the school district's policy.





# WI MIDDLE SCHOOL BOWLING CLUB

## Policies & Procedures

8/31/2021

### SECTION 2 – STATE CHAMPIONSHIPS TOURNAMENT

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## 1. QUALIFYING

- A. All WI MSBC State Championships Tournament spots for teams and singles shall be awarded by districts based on full season district competitions; team standings for team and individual fill rate percentages for singles. No spots to the WI MSBC State Championships Tournament (team or singles) may be awarded by districts as a result of end of season or other district competitions.
- B. All girls are eligible whether in the boys'/coed or girls' division. To qualify for singles: girls fill percentage from both boys'/coed and girls' division will determine advancing players in the girls' singles.

Singles events have **three** divisions for boys' and girls', using the student's current **fill ratio**.

	<b>BOYS</b>	<b>GIRLS</b>
<b>A</b>	75% and above	61% and above
<b>B</b>	74-60%	60-40%
<b>C</b>	59% and below	39% and below

- C. Ties for team spots qualifying for state will be determined by each district.  
The BCAW MSBC Committee recognizes some districts may wish to conduct season end conference tournaments. In such events, spots to the WI MSBC State Championships Tournament may not be awarded. No exceptions to this policy will be granted. Districts may provide scholarships or other awards.
- E. Singles event at the WI MSBC State Championships Tournament is by gender.

## 2. STUDENT ELIGIBILITY

- A. To be eligible to compete at the **2022** WI MSBC State Championships Tournament a team or student must:
  - 1. Teams must have competed in at least six BCAW organized bowling matches in their district. To be eligible for singles event, students must bowl in 50% of the total frames bowled by the team. *Formula is matches bowled x number of games x 2 frames. i.e., a team bowls 6 matches x 7 games x 2 frames = 84 frames. 50% of the frames = 42 frames, so the student would have to bowl 42 or more frames to meet the eligibility requirement.*
  - 2. A team is expected to present a legal line-up on the lanes at the scheduled time. Coaches must submit a team roster before **April 23, 2022** to the BCAW office. Up to ten players may be on the roster. A team cannot have more than ten students in the settee area for qualifying and finals, plus two coaches.
  - 3. All WI MSBC State Championships Tournament qualifiers must be in 6<sup>th</sup>, 7<sup>th</sup> or 8<sup>th</sup> grade and be eligible as of **April 22, 2022** to participate in singles or team competition. Teams with 4<sup>th</sup> and/or 5<sup>th</sup> graders are ineligible.
- B. All complete rosters and monies must be in the BCAW office by **April 23, 2022**. If turned in after April 23<sup>rd</sup> you will be ineligible for the WI MSBC State Championships Tournament.

1. Each district will cover the costs of individual and team competition.
  - a. BCAW member center is \$100 per team/\$20 per individual
  - b. Non BCAW member center is \$250 per team/\$50 per individual

2. The 2022 WI MSBC State Championships Tournament will be held at Super Bowl in Appleton May 7, 2022.

- C. Students must maintain a 2.0 grade point average (GPA) on a quarterly basis. Failure to maintain a 2.0 GPA will render the student ineligible until they have written proof from the school the student has regained a 2.0 GPA and is eligible. Students may participate in practice, but may not participate in games or matches until the student maintains a 2.0 GPA. If the middle school recognizes bowling, the students must abide by the school's eligibility rule to be able to compete on the bowling team.
- D. Midterm graduates are eligible if they complete their middle school curriculum prior to June. All students are subject to their school's policy for extra curriculum participation and discipline.

### 3. TOURNAMENT RULES – TEAM

- A. Each team will bowl 12 games of baker style to determine the final standings in each division.
- B. Team Finals Format:
  1. Competition will be bowled in two blocks of six games
  2. Total pinfall will determine standings
- C. Students will receive ten minutes of practice before the start of competition.
- D. In the event a team qualifies for the WI MSBC State Tournament and cannot field a team of five bowlers, the coach may add one bowler from a second middle school team from the same school district, town/village/city or center based. If that option is unavailable; the coach may add a player from another team from their MSBC district who has not qualified to go to state in the team competition. The coach will choose a player with a similar fill percentage (no greater than nine percentage points higher) as the player the coach is replacing.
- E. Team event ties: In the event teams tie for first place where awards or medals are distributed; a 6<sup>th</sup> frame-10<sup>th</sup> frame baker game be bowled until the tie is broken. For all other position ties where awards or medals are distributed; the last qualifying game will break the tie. If tied again the next to last qualifying game bowled will break the tie and if tied again the next prior game bowled will be used to break the tie until the tie is broken.
- F. Substitutes: A coach may remove a student during a game and use a roster student. Once a student has been substituted out that student may not re-enter that game, however the student may re-enter the next game. Substitutions can be made mid-frame. If a team is going to substitute a student mid game/frame during livestream finals, coach must tell designated tournament official before substitution is made. If an illegal substitution is made, all balls thrown by illegal student will be consider "dead balls" and will follow USBC rule, USBC Rule 8. Dead Ball or USBC Middle School Bowling Rules Art. 10 – Dead Ball), accordingly.

### 4. TOURNAMENT RULES – SINGLES

- A. Each student will bowl three games of qualifying. Total pins will determine the final standings for each division.
- B. Singles event ties: : In the event bowlers tie for first place where awards or medals are distributed; a 9<sup>th</sup> and 10<sup>th</sup> game roll-off will be bowled to break the tie until the tie is broken. For all other position ties where awards

or medals are distributed; the 3<sup>rd</sup> game score will be break the tie. In the event the 3<sup>rd</sup> game tie breaker results in a tie, the tie will be broken by the bowler's second game score and if a tie again, the first game score will be the tie breaker. If the bowlers are still tied, a 9<sup>th</sup> and 10<sup>th</sup> frame roll-off will be bowled.

- C. Districts that are missing students for singles may substitute qualified students from their district. The next eligible student at the WI MSBC State Championships Tournament will be able to compete in the singles competition. If no qualified students exist from the district, the spot will remain vacant. If a replacement student is chosen that selection is final after practice has started. Once a substitution is made for the missing player(s) by coach or District Coordinator, that decision is final. Schedule time is defined by the times published on the MSBC website.

## **5. CODE OF CONDUCT**

- A. No coach, student or other person officially connected with the team shall be permitted to use any tobacco products on the bench or in the playing area. Bowling area consists of settee and concourse.
- B. No consumption of alcoholic beverages or tobacco products or vaping by anyone in the settee or concourse area during practice or match play. In large centers, a four lane buffer area on each side will be appropriate.
- C. All students will remain in the immediate bowling area while competition is in progress unless excused by coach.
- D. Students will be expected to follow the previous student promptly and will be required to bowl as soon as the lane to their right is clear.
- E. Unsportsmanlike conduct, including: gestures, verbally or physically bullying, pushing or shoving a coach or another student, deliberate fouling, unusually loud or vulgar language or abuse of equipment and facilities is prohibited. Coaches or center officials will have the authority to remove anyone from competition for any of the above reasons.
- F. Conduct Enforcement Policy: Coaches of all participating teams are responsible for the enforcement of the following penalties. The District Coordinator shall have final say on enforcement, when two coaches cannot agree on an appropriate penalty.

Violation 1: Verbal warning. If the offense is physical abuse the student shall be removed from all competition for the remainder of the day.

Violation 2: Removal of said student from all competition for the remainder of the day. Coaches may substitute a roster student for any student removed for conduct violations.

- G. Coaches, league officials and students bowling in a match are the only persons authorized to be in the settee area during the match. Alternates or any other interested parties must remain behind the area defined as the settee area. A maximum of ten students and two coaches per team will be allowed in the settee area during the match.

## **6. UNIFORMS**

Teams must have the same color and style shirts and same color and style pants (t-shirts allowed). All shirts must have finished sleeves for all competition. Females may wear sleeveless shirt with a "butterfly" collar only if the sleeves are finished. All apparel worn by competitors shall be loose fitting and not made of Lycra/spandex-like material. No writing on or defacing of the bowling shirt will be permitted at any time. No head covering or sunglasses may be worn while

practicing or competing (hats, caps, or bandannas, etc.). Headphones can only be used in the settee area and cannot be used while bowling. The WI MSBC State Championships Tournament Director must approve any/all exceptions prior to the event. Sponsor logos may be on either sleeve. Logo must be approximately three and a half inches in diameter, keeping printing tactful & small. Advertising on shirts may not include any alcohol or tobacco or sponsors. The WI MSBC logo is not required on shirts. Non center based teams may have the host center logo located on the shirt, following the advertising size requirement. The city or school name can be on shirt, on the back or front. Shirts can be numbered but start with 11, student's name is optional.

Male participants are required to wear loose fitting full length slacks. Slacks must not contain drawstring waists or elastic bottoms. Yoga pants, leggings, blue denim jeans and athletic pants are not permitted.

Female participants are required to wear loose fitting full length slacks, skirts or skorts. Slacks must not contain drawstring waists or elastic bottoms. All skirts and skorts must be below the competitor's fingertips when they are standing and their arms are hanging loosely at their sides. Yoga pants, leggings, blue denim jeans, capris and athletic pants are not permitted.

Team competitors and coaches shall appear in uniforms approved by the District Coordinator in accordance with WI MSBC guidelines for all matches and tournaments. State singles competitors are required to comply with the same requirements as those in the team event. USBC RVP badge and lanyard or a school ID, where a background check has been performed must be worn at all practices, matches and the WI MSBC State Championships. Anyone discovered not wearing a valid ID/RVP badge will not be allowed in the settee area. The entire team, including coaches, must wear the same color uniform (pants/skirts and shirts). Students out of uniform will receive a verbal warning for the first offense and cannot bowl on a second offense. Coaches may not be in the settee area until they are in compliance.

District Coordinator may allow exceptions due to religious beliefs. If the district coordinator approves an exception to a uniform rule, he must put it in writing and forward to all the coaches. The same procedures would apply if a bowler has a health issue where the district coordinator approves an exception to the uniform rule.

## **7. COACHES**

Each Individual must be approved through the USBC Registered Volunteer Program and wear their ID lanyards at all WI MSBC activities, including practices, district matches and the WI MSBC State Championships Tournament. All RVP holders must complete the full RVP process when their current RVP credential expires and comply with SafeSport requirements to retain their RVP status. High school students, who are under the age of 18, do not have to comply with the USBC RVP requirement.

Coaches allowed in the settee area: A maximum of two coaches are allowed in the settee area at WI MSBC State Championships Tournament Team event. For the singles event of the WI MSBC State Championships Tournament only one coach is allowed in the settee area with the player. Coaches must be in uniform and be wearing their USBC RVP Badge or official school issued ID that meets with 5D of Section I - General.

## **8. TOURNAMENT OPERATIONS**

- A. All WI MSBC State Championships Tournament disputes during the State Championships Tournament will be handled by the members of the BCAW MSBC Committee on site at the tournament.

- B. Lane Conditions: Lane conditions for the WI MSBC State Championships Tournament will be the host center's house shot for youth leagues.

## **9. MISCELLANEOUS**

- A. Leave score sheets on scoring unit at all times.
- B. No tournament flyers or offers of any kind may be passed out or displayed without approval from BCAW MSBC Committee.
- C. BCAW, the WI MSBC and the host bowling center are not responsible for lost or stolen apparel or equipment.
- D. Scholarships will be issued in accordance with NCAA, USBC and BCAW rules and will be deposited with SMART at USBC for administration.
- E. All food and beverages must be purchased from the bowling center. No carry-ins are allowed. Food & drinks are not allowed in the settee area.
- F. All students are allowed two bowling balls in the settee area. All extra equipment, including bowling bags must remain in the paddock.
- G. All score corrections will be done by designated tournament. All score sheets must be verified by a coach on an opposing pair & signed.
- H. No practice will be allowed in the host center on the day of competition.
- I. Bowling equipment must meet USBC specifications, no abrasives are allowed during competition.
- J. All other rules will be followed in accordance with USBC Youth rules.
- K. The Tournament will not refund entry fees for missing teams or singles.
- L. No flash photos will be allowed during tournament competition.

## **10. POLICIES AND PROCEDURES NOT COVERED**

Any situation arising which is not covered by these WI MSBC Policies and Procedures, shall be governed by the BCAW MSBC Committee.



# WI MIDDLE SCHOOL BOWLING CLUB

## ADDENDUM A: Athletic Code of Conduct

### Introduction

- The members of the BCAW Middle School Bowling Club (MSBC) Committee shall establish procedures and approve rules governing the eligibility conduct for students participating in the program.
- Complaints regarding the interpretation or application of these policies shall be referred to the appropriate WI MSBC District Coordinator for each district and processed in accordance with the procedures established in grievance procedures.
- Participation in the WI MSBC is a privilege; therefore every participant must be willing to abide by the rules set forth by the BCAW MSBC Committee.
- The participants will follow the rules set forth by the BCAW MSBC Committee and USBC Youth as a minimum if an athletic code of conduct is not in place for you because of the status of your team.

### Rules of Eligibility

#### Academics

- Students must maintain a 2.0 grade point average (GPA) on a quarterly basis: Failure to maintain a 2.0 GPA will render the athlete ineligible until they have written proof from the school the student has regained a 2.0 GPA and is eligible.
- Students may participate in practice, but may not participate in games or matches until the student maintains a 2.0 GPA.
- If the middle school recognizes bowling, the students must abide by the school's eligibility rule to be able to compete in extra curriculum activities.

#### **Dress Code**

Teams must have the same color and style shirts and same color and style pants (t-shirts allowed). All shirts must have finished sleeves for all competition. Females may wear sleeveless shirt with a "butterfly" collar only if the sleeves are finished. All apparel worn by competitors shall be loose fitting and not made of Lycra/spandex-like material. No writing on or defacing of the bowling shirt will be permitted at any time. No head covering or sunglasses may be worn while practicing or competing (hats, caps, or bandannas, etc.). Headphones can only be used in the settee area and cannot be used while bowling. Sponsor logos on either sleeve. Logo must be approximately three and a half inches in diameter, keeping printing tactful & small. Advertising on shirts may not include any alcohol or tobacco related sponsors. The WI MSBC logo is not required on shirts. Non center based teams may have the host center logo located on the shirt, following the advertising size requirement. The city or school name can be on shirt, on the back or front. Shirts can be numbered but start with 11, student's name is optional.

Male participants are required to wear loose fitting full length slacks. Slacks must not contain drawstring waists or elastic bottoms. Yoga pants, leggings, blue denim jeans and athletic pants are not permitted.

Female participants are required to wear loose fitting full length slacks, skirts or skorts. Slacks must not contain drawstring waists or elastic bottoms. All skirts and skorts must be below the competitor's fingertips when they are

standing and their arms are hanging loosely at their sides. Yoga pants, leggings, blue denim jeans, capris and athletic pants are not permitted.

All competitors and coaches shall appear in uniforms approved by the District Coordinator in accordance with WI MSBC guidelines for all matches and tournaments. USBC RVP badge and lanyard or a school ID, where a background check has been performed must be worn at all practices, matches and the WI MSBC State Championships. Anyone discovered not wearing a valid ID/RVP badge will not be allowed in the settee area.

The entire team, including coaches, must wear the same color uniform (pants/skirts and shirts). Students out of uniform may not compete until they are in compliance. Coaches may not be in the settee area until they are in compliance.

District Coordinator may allow exceptions due to religious beliefs.

*Violation of uniform requirement:*

1<sup>st</sup> offense will be a verbal warning

2<sup>nd</sup> offense the student would be unable to bowl

### **Rules of Conduct**

- Each participant is required to sign and return the Athletic Code of Conduct stating they have read and agree with the rules in order to participate in the Wisconsin Middle School Bowling Club.

All students are prohibited from:

1. Buying, selling, possessing, or being under the influence of alcoholic beverages or illegal drugs.
2. Using or possess tobacco in any form, including cigarettes, vaping, chew and or snuff.
3. Theft or misuse of school property.
4. Misbehavior resulting in suspension from school.

### **Violations**

- Any participant found in violation of the provisions specified in this athletic code shall be subject to the measures below. All violations will remain on the student's record for a period of one year. The suspension from the WI MSBC will take effect upon notification from the District Coordinator.
- In the interest of accuracy and fairness, all possible violations that occur off school grounds will be investigated only if police department records are available as the basis for determining a violation of the athletic code. To address rumored allegations and to prevent vengeful assertions of code of conduct violations, accusers may be required to stipulate their accusations in person and in writing.
- Nothing within this document prevents a student from being disciplined for admitting to a violation of the athletic code of conduct.

#### First Violation

- Participant is suspended from 33% of the next scheduled athletic matches. The participant will continue to participate in all practices and attend all games/matches. If the violation results in a suspension, the student will resume practice and attendance to games/matches upon return to school for a minimum of one half day.

#### Second Violation

- Participant is suspended from 50% of the next scheduled athletic matches. The participant will continue to participate in all practices and attend all games/matches. If the violation results in a suspension, the student will resume practice and attendance to games/matches upon return to school for a minimum of one half day.

#### Third Violation

- Automatic suspension for the balance of the season.



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**Coach's Signature**

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**Date**

Print Coach's Name: \_\_\_\_\_ District: \_\_\_\_\_

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**Student/Bowler's Signature**

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**Date**

Print Student's Name: \_\_\_\_\_



## **WI MIDDLE SCHOOL BOWLING CLUB ADDENDUM B: List of Forms on Bowlwi.com**

Athletic Code of Conduct  
Policies & Procedures Rule Change Form (2021-22 Season)  
Bowler Transfer Form  
Consent & Travel Form  
Fees & Costs Information



# WI MIDDLE SCHOOL BOWLING CLUB

## ADDENDUM C: District Officers Job Descriptions

WI MSBC Policies and Procedures require each District to have the following officers:

- District Coordinator
- President
- Vice President
- Treasurer

Basic responsibilities of each position, at a minimum, are as follows. Additional responsibilities may be assigned by each District as need for its operation:

### **District Coordinator**

- Oversee the operation of the District
- Acts as the district liaison with the BCAW office
- Responsible for all District correspondence
- Oversee the financial operation of the District in coordination with the Treasurer
- Work in conjunction with the officers and coaches to assure adherence to the WI MSBC Policies and Procedures
- Notify all coaches and officers, either written or electronically, of all District meetings or other essential information needed to conduct District's business.
- Verify association financial accounts monthly in cooperation with the Treasurer
- Other duties as assigned by the District

### **President**

- Chair all District meetings
- Serve as primary spokesperson for the District
- Appoint additional individual positions (i.e. Statistician) or committees needed to fulfill the operation of the District

### **Vice President/ Statistics**

- Assumes the responsibilities of the President due to his/her absence.
- Overall responsibility to assure that all information, scores and match results are entered into the District's site on the WI MSBC website.
- Be the primary contact for handling any website issues with the MSBC Webmaster

Additional Vice Presidents may be appointed/elected for specific functions such as tournaments, statistician, scheduling, divisional responsibilities, etc.

### **Treasurer**

- Responsible, in conjunction with the District Coordinator, for the overall financial activities of the District

- Establish a bank account for the District with a requirement of two signatures for withdrawal.
- Develop an annual financial report for the annual meeting of the district.